



45th All Ohio Balloon Fest

August 13th, 14th & 15th, 2020

Official Sponsor Event Participation Form

Please type or print neatly! FOOD VENDOR____ NON-FOOD VENDOR____ DATE _____

BUSINESS NAME _____

CONTACT PERSON _____

ADDRESS _____

PHONE () _____ FAX () _____ CELL () _____

E-MAIL _____ WEBSITE _____

Load-in and set-up times will be scheduled for Wednesday, Aug. 12th & Thursday, Aug. 13th.
EARLY SET-UP WILL NOT BE ALLOWED - YOU NEED TO SHOW UP AT YOUR DESIGNATED TIME TO ENSURE A FAST AND ORDERLY SET UP.

I would like to reserve a space in the following size:

| | | |
|-----------|-----------|-----------|
| 10x10____ | 10x15____ | 10x20____ |
| NO FEE | \$500 | \$700 |

Sponsor spaces larger than 10x10 must be paid for by 12-31-19

NOTE: Space is tight! Please do not exceed the size of your requested space.

I would be bringing a: tent____ trailer____ food truck____. Size is: _____x_____ (including tongue/total set up)
 Limited number of spaces available. Space is not guaranteed. **(Please note: spaces/trailers will be measured. Entire set-up including trailer tongue, etc. must fit within designated reserved area.)**

Be very specific and all inclusive regarding electrical requirements.
 Please see and complete electrical worksheet on page 2 of this application to determine your specific electrical needs.

I need water hook up provided with my vendor space reservation: Yes____ (\$50 additional fee) No____

I need 50 amp electric service provided with my vendor space reservation*: Yes____ (\$100 add'l fee) No____

***If "Yes" I will provide a 100 foot 12 gauge heavy duty grounded extension cord per circuit needed:** Yes____ No____

Overnight electric will only be available for fridges & coolers, not for overnight guests in RV's, Campers or Tents.
 Tear-down is Saturday night at the close of the festival, but you may pull out Sunday Morning by 12:00 Noon.

NOTE: ICE will be available on-site at \$4/bag. Pay before & pick up at the beer tent.

I will have a fire extinguisher in my booth throughout the fest: Yes____ No____

Please include a description of what you plan to offer at the event. (activities, services, giveaways etc.)
 (Please note: The more you can tell us, the better we can try not to have duplication of offerings and activities)

Sponsors will be given parking passes so they can enter and exit Fest at the Clymer Road entrance. For safety reasons, we do not allow driving on Festival grounds during the event.

All Balloon Fest sponsors are invited to market their businesses to our pilots and/or our volunteers by donating items for bags that will be given out prior to the event. Some suggestions would be: Coupons, gift cards, hand-outs, small gifts and promotional items. If you would like to participate, you can provide 30 items for pilot packs and/or 30-100 items for volunteers to be picked up, mailed or dropped off to: The Marysville Journal-Tribune, ATTN: Marie Woodford 207 N. Main Street, Marysville, Ohio 43040.

____ **I am interested in providing 30 items for Pilot Packs**

____ **I am interested in providing # _____ items for Balloon Fest Volunteers Swag Bags**



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Event Participation Agreement

Please initial to indicate that you have read, understand and agree to the rules for event participation.

The Fest determines operating rules and procedures based on our permits and regulations set forth by city ordinance, to provide a cohesive well-managed event, to provide for the safety and protection of attendees/participants and to protect the public space from undo harm or damage.

As a sponsor participating in the All Ohio Balloon Fest, I understand and will adhere to all operating rules and procedures including those listed below. (Please initial each)

____ My booth will be open for business during **ALL HOURS** as set by the Fest. Empty booths do not look good to our attendees.

____ This is an outdoor event. It is my responsibility to prepare for weather contingencies.

____ If using a tent, I will attach sufficient weight on all corners of my tent to prevent my tent from becoming a missile in the event of high winds. I want to protect my investment, the investment of other vendors around me and the safety of the public, fellow exhibitors, Fest staff, etc.

____ Load-In times will be scheduled for **Wednesday, Aug. 12th and Thursday, Aug 13th** - I will arrive at the designated time based on my space location in order to ensure a fast and orderly set up.

____ I will bag and tie my trash and place it in the provided dumpster located at the parking area outside gate each night.

____ I will pick-up/clean up around my booth space before leaving the Fest on Saturday evening or Sunday morning by 12:00 Noon.

____ I will follow the rule of "leave it better and cleaner than when I found it," and will take a photograph upon my exit in case of any issues.

Ready to submit your Participation Form? Make sure you have included the following items:

___ Fully-completed form

___ Initials where required on Event Participation Agreement (above)

___ List of activities/services/giveaways that you will offer at the event

___ Completed electrical worksheet

___ Additional fees if required (larger booth space, water and/or electric if needed)

___ Signed & dated below

Print Name _____

Date _____

Signature _____

Return this form, all required additional information and fees to:

All Ohio Balloon Fest, Inc.

attn: Marie Woodford

207 N. Main St.

P.O. Box 226

Marysville, Ohio 43040

937-644-9111 x140 or 937-243-1091

Make checks payable to All Ohio Balloon Fest, Inc.

You may e-mail your completed forms and photos to: Mariew@marysvillejt.com